



## Instructions for Downloading and Customizing Allied National's Personalized Marketing Materials

### **Downloading and Saving the Flyers:**

1. Click the thumbnail of the flyer you wish to download.
2. Once the flyer enlarges, save to your computer by:
  - a. Clicking on the "File" tab in the top left corner of the screen
  - b. Select "Save Page As"
  - c. Save to your preferred file on your computer

### **Personalizing Your Saved Flyer:**

Once you have saved the file to your computer, you can now personalize your flyer.

You can personalize your flyer by:

1. Opening the file you saved to your computer
2. In the bottom left corner, there is information you can edit to personalize
3. Click on each line that you want to personalize
4. Highlight the information in that line
5. Replace with your information
6. SAVE YOUR CHANGES once you have personalized your flyer
7. Print or save as a PDF for e-mailing

\* When printing, select "fit in printable area" in the print settings to avoid losing images and text.

**\*\*YOU MUST SAVE YOUR CHANGES BEFORE YOU PRINT.**

If you have questions about downloading or personalizing your file, please contact Allied Sales Support at (888) 767-7133.